

RESTRICTED



INTER OFFICE MEMO

To: Comdr Eng Comd

Info: D/Comdr Eng Comd

Your Ref:

Tel/Ext:

From: Cbt Eng Bde Comd

Our Ref:

Tel/Ext: 0788317218

Date: 23 May 23

Sir,

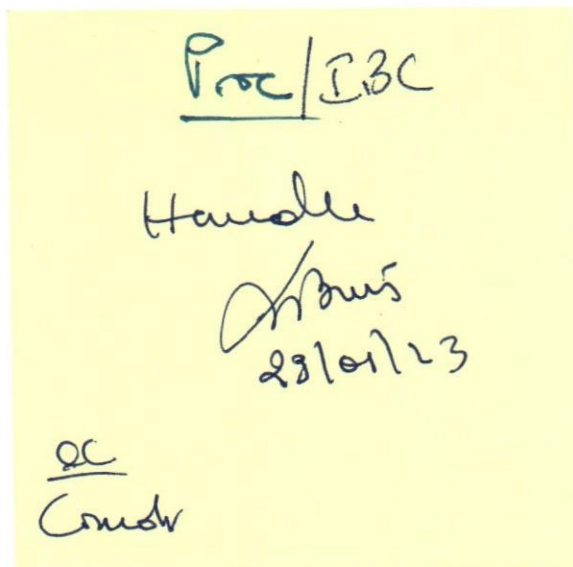
Subject: REQUEST FOR EQUIPMENT

1. Reference is made to:

- a. The amended Work Order No: 089-CWSD-22/23 for Construction of Gako PSO facilities.
- b. The inter office memo dated 26 Apr 23 from Project Engineer requesting for equipment to be used at this project.

2. This memo serves to forward the aforesaid request for equipment (as per the list attached herewith) for your further management.

3. Respectfully,



Rank: Lt Col **Names:** Eng JP MUNANA **Appt:** Cbt Eng Bde Comd **Signature:**

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INTER OFFICE MEMO

To: Combt Engr Bde comd

From: Project Engineer

Info:

Your Ref:

Our Ref:

Tel Ext:

Tel Ext: 0788603262

Date: 26 Apr 23

Sir,

Subject: **REQUEST FOR EQUIPMENTS**

1. Reference is made to the "**AMENDMENT NO 1 OF THE WORK ORDER FOR CONSTRUCTION OF GAKO PSO FACILITIES**"
2. This serves to request for Moto grader (01), double drum (01) and water tank (01) to be working on the specified above project .

3. The requested machines and water tank truck will be working as tabulated below

S/NO	EQUIPMENT	PERIOD
1	Moto grader	420 hours
2	Double drums	7 days
3	Water tank truck	7 days

4. Respectfully

Rank: Capt Names: V NSENGIMANA Appt: P/Engineer Signature:

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REPUBLIC OF RWANDA



MINISTRY OF DEFENCE

P.O BOX 23 KIGALI

PROCUREMENT OF WORKS THROUGH FORCE ACCOUNT

WORK ORDER N° 089-CWSD -22/23

**AMENDMENT NO1 OF THE WORK ORDER
FOR CONSTRUCTION OF GAKO PSO FACILITIES**

TO BE EXECUTED BY RDF ENGINEER COMMAND

SOURCE OF BUDGET: CWSD

BENEFICIARY: GOVERNMENT OF RWANDA

**COST: EIGHT HUNDRED EIGHTY THREE MILLION SEVEN HUNDRED EIGHT
THOUSAND FIVE HUNDRED SIXTY FOUR RWANDAN FRANCS
(883,708,564 FRW)**

DURATION: TWELVE (12) MONTHS

DATE ²².....SEPTEMBER 2022



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AMENDMENT NO1 OF THE WORK ORDER
FOR CONSTRUCTION OF GAKO PSO FACILITIES

References:

- A. Law No 62/2018 of 25/08/2018 governing public procurement especially its articles 19 and 26.
- B. Memorandum of Understanding on the use of Force Account by all Government Institutions signed on 25 Apr 22.
- C. CDS Endorsement dated 10 Jul 22 on the letter Chief J4 letter dated 06 Jul 22 requesting for revised work orders.
- D. Instruction from PS MoD dated 04 Aug 22.
- E. Cost Estimates dated 29 Jun 22.

SITUATION

- 1. On 13 Feb 2021, MoD issued a work order to Eng Bde for the Construction of Gako PSO Facilities worth Eight Hundred Fifty Six Million Three Hundred Nine Thousand One Hundred Eighty Two Rwandan francs (856,309,182 Frw).
- 2. On 29 Jun 22, Eng Bde submitted a revised cost estimates and request for amendment of the initial work order No 598-OTR-20/21 for the aforementioned works due to change in unit prices on the local market; which consequently hindered execution of the project, including the proposed additional works. For the estimated cost were verified and approved by the Chief J4 office and submitted to the CDS office for work order.
- 3. Eng Bde has so far executed 76% of works in the initial work order and received Five Hundred Thirteen Million Seven Hundred Eighty Five Thousand Five Hundred Eight Rwandan francs (513,785,508 Frw).

MISSION

- 4. Engineer Command is to carry out the Construction of Gako PSO Facilities in a duration of twelve (12) months.

EXECUTION OF CONSTRUCTION WORKS

- 5. In executing this project, Engineer Command shall ensure high quality, minimum cost and use minimum time possible. The project will be executed in three phases:

- a. **Phase 1:** Site preparation and Mobilization of requirement for construction works.
- b. **Phase 2:** Carryout the Construction of Gako PSO Facilities.



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- c. **Phase 3:** Provisional Hand Over of completed Works.

DURATION

6. The duration for this Work Order is Twelve (12) Months excluding defect liability period.

COST AND TERMS OF COMPENSATION.

7. The Cost of the works is Eight Hundred Eighty Three Million Seven Hundred Eight Thousand Five Hundred Sixty Four Rwandan Francs **(883,708,564 FRW)**.
8. The defect liability period shall be twelve (12) Months counted from the date of Provisional handover.

TERMS OF COMPENSATION

9. Compensation shall be made in the following installments:
- First installment is 58% which is equivalent to **Five Hundred Thirteen Million Seven Hundred Eighty Five Thousand Five Hundred Eight Rwandan francs (513,785,508 Frw)** and has already been paid on the initial work order.
 - Second Installment will be 22 % of the total cost which is equivalent to **One Hundred Ninety Three Million One Hundred Eighty One Thousand Three Hundred Forty Four Rwandan Francs (193,181,344 Frw)** and shall be paid after reaching 58% of works progress.
 - Third installment will be 10% of the total cost which is equivalent to **Eighty Eight Million Three Hundred Seventy Thousand Eight Hundred Fifty Six Rwandan Francs (88,370,856 Frw)** and shall be paid after reaching 80% of works progress.
 - Fourth installment will be 5% of the total cost which is equivalent to **Forty Four Million One Hundred Eighty Five Thousand Four Hundred Twenty Eight Rwandan Francs (44,185,428Frw)** and shall be paid after successful completion of executed works and provisional handover.
 - Fifth installment will be 5% of the total cost which is equivalent to **Forty Four Million One Hundred Eighty Five Thousand Four Hundred Twenty Eight Rwandan Francs (44,185,428Frw)** and shall be paid after a liability period of 12 Months and final handover.
10. Compensation to Eng Command shall be made by the Ministry of Defence through Account Number **7021792** of RDF Eng Bde Construction account opened in Zigama CSS.



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COORDINATION AND SUPERVISION OF WORKS

11. Eng Comd is responsible for successful execution of this project.

NOTICES

12. Any notice given by PS MoD to Commander Engineer pursuant to the provisions of this Work Order shall be in writing and shall be submitted to the CDS for approval and necessary instructions to:

Commander Engineer Command
Phone : 0788314511
Email: engcommand@minadef.gov.rw

13. Any notice given by Comd Eng Command to PS MoD pursuant to provisions of this Work Order shall go through the CDS and be approved by him in writing.

14. The file officer at MoD for this Work Order is:

Maj Rugabuka KABANDA
Head of **Force Account Tenders Section**
Works Procurement unit
Phone: 0788 326099
Email: forceaccount@minadef.gov.rw

15. Comd Eng Command is required to formally acknowledge receipt of this Work Order by appending his signature here below.

Issued at MOD HQs Kigali, on 29 /09/2022.

Received by



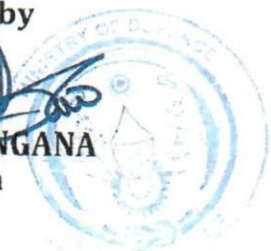
F MUZIRAGUHARARA
Brig Gen
Comd Eng Command



Issued by



E BAYINGANA
Maj Gen
PS MoD



Copy:

Hon Minister of Defence
Chief of Defence Staff, RDF
Chair, MTC
Director of Procurement, MOD